

# AUSTIN UTILITIES

## MINUTES OF MEETING

4:00 pm, February 15th, 2022  
Date

Regular Meeting

Jeanne Sheehan  
President

### Members Present:

Jeanne Sheehan, President  
Steve Greenman, Commissioner  
Jay Lutz, Commissioner  
Tom Baudler, Commissioner  
Kristin Johnson, Commissioner

### Others Present:

Mark Nibaur, General Manager  
Tom Tylutki, Electric Operations Director  
Dan Ulland, Employee Relations Director  
Melissa Swenson, Customer Service Supervisor  
Ann Christianson, Finance Manager

### Members Absent:

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President Jeanne Sheehan called the meeting to order.

Moved by Kristin Johnson, seconded by Steve Greenman, to approve the meeting agenda. Approved unanimously.

Moved by Jay Lutz, seconded by Tom Baudler, to approve the regular meeting minutes of January 18th, 2022. Approved unanimously.

Moved by Tom Baudler, seconded by Kristin Johnson, to approve the disbursements summary, accounts payable list, additional bills and expenses, and authorize warrants to be drawn for their payment. Approved unanimously.

Mark Nibaur, General Manager, and Dan Ulland, Employee Relations Director, presented Resolution No. 322-Appointing a Responsible Authority. Minnesota Statutes, section 13.02, subdivision 16, requires that Austin Utilities appoint one person as the Responsible Authority to administer the requirements for collection, storage, use, and dissemination of Austin Utilities data on individuals. Proposed Resolution No. 322 lists Daniel T. Ulland as the Responsible Authority for Austin Utilities. A review of updated AU policies governing the treatment of government data and the rights of the public and the rights of the data subjects were also reviewed. Moved by Jay Lutz, seconded by Steve Greenman, to approve Resolution No. 322-Appointing a Responsible Authority. Roll call vote taken and approved 5 yeas to 0 nays.

Mark Nibaur, General Manager, and Alex Bumgardner, Utility Operations Director, presented distributed generation rate tariffs and the annual Qualifying Facilities report. The Cogeneration and Small Power Production tariff (PG-1) consisting of: SCHEDULE 1: Calculation of the average retail utility energy rates and SCHEDULE 4: The estimated average incremental energy costs by seasonal, peak and off-peak periods and annual avoided capacity costs from Southern Minnesota Municipal Power Agency, were reviewed. Staff also reviewed the 2021 Qualifying Facilities report. Both of which are submitted to the AU Board of Commissioners annually for review. Moved by Tom Baudler, seconded by Steve Greenman, to approve the distributed generation rate tariffs and Qualifying Facilities report as presented. Approved unanimously.

Mark Nibaur, General Manager, also updated the Board on the following:

- SMMPA
- Safety committee minutes
- RP3 Diamond award for AU - 100%

The next regular Board meeting was scheduled for 4:00 pm, Tuesday, March 15th, 2022.

Moved by Kristin Johnson, seconded by Jay Lutz, to adjourn. Approved unanimously. Adjourned 4:38 pm.

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President

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Secretary